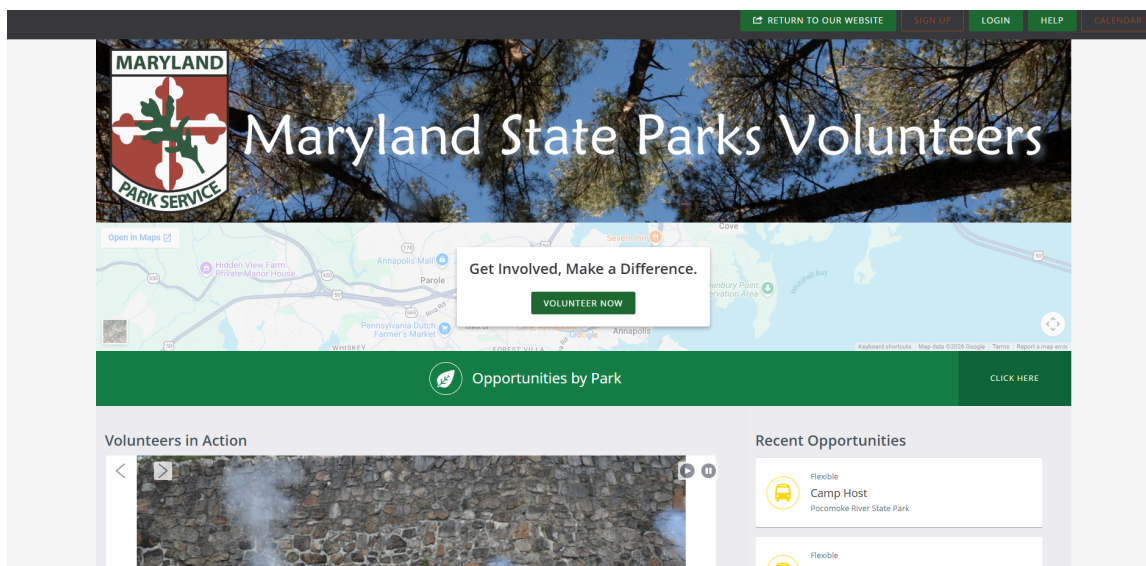


Maryland Park Service Volunteer System

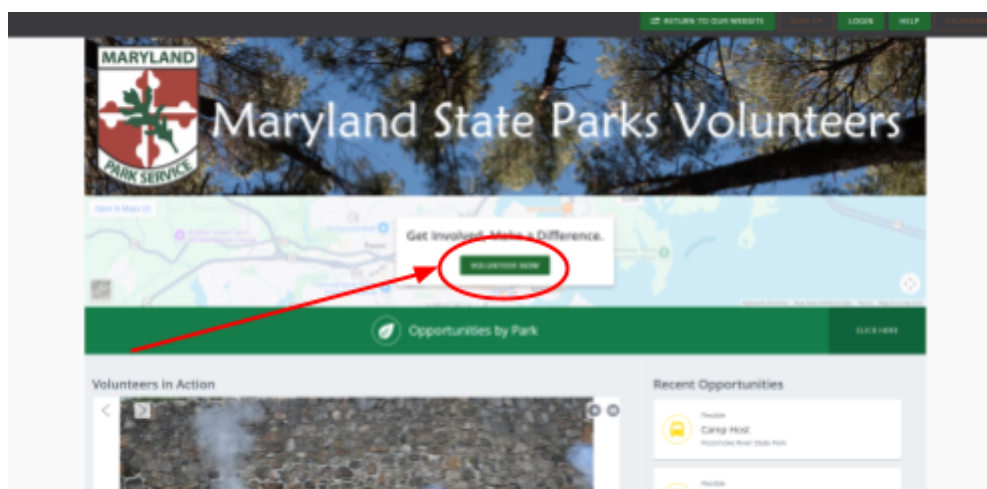
Looking for an opportunity to volunteer in Maryland State Parks? Here's how to find an opportunity and then sign-up.

How to Respond to an Opportunity

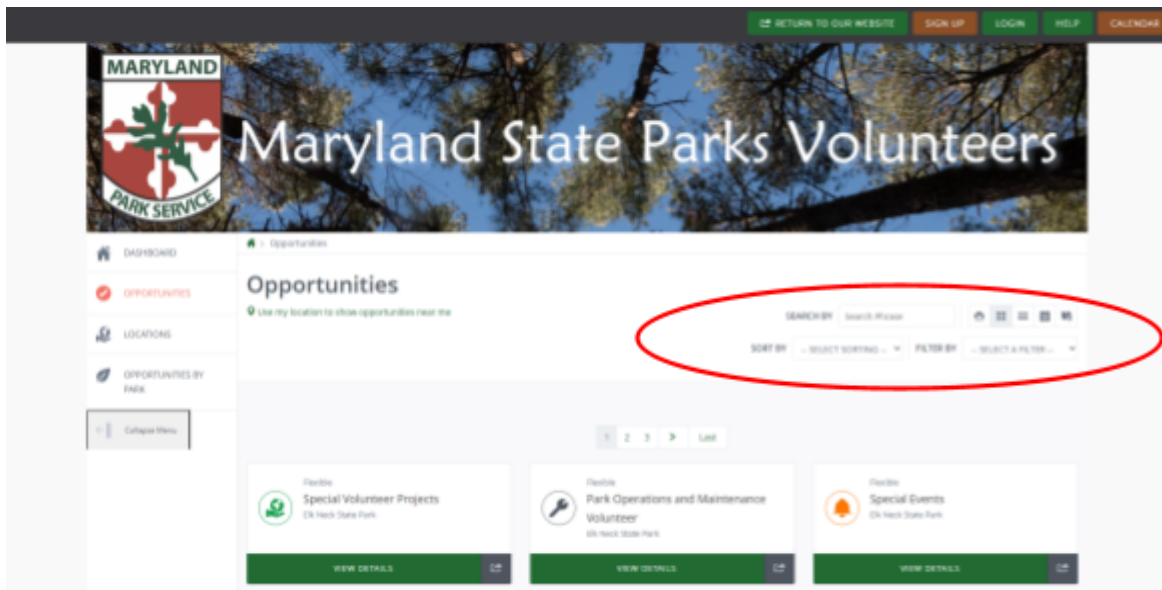
Step 1: Enter the volunteer webpage address into your web browser window: <https://marylandmps.galaxydigital.com/>



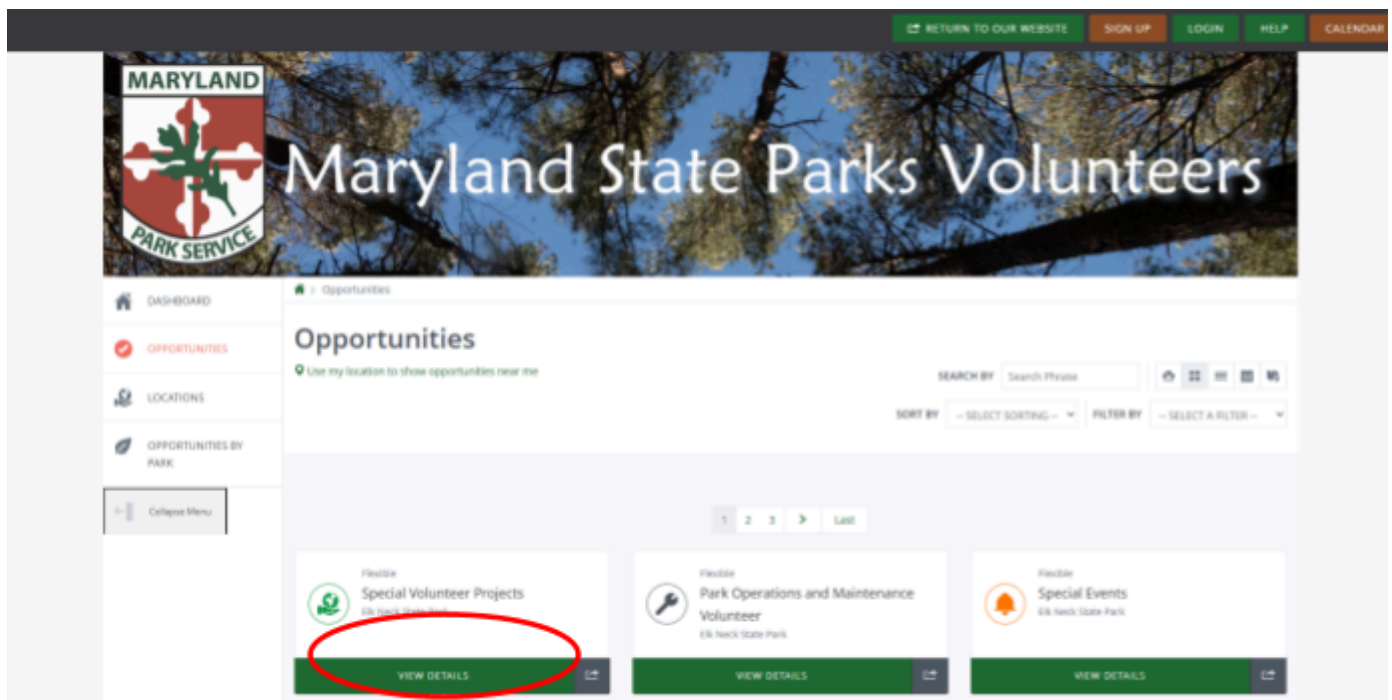
Step 2: Click the green “Volunteer Now” button in the center of the screen



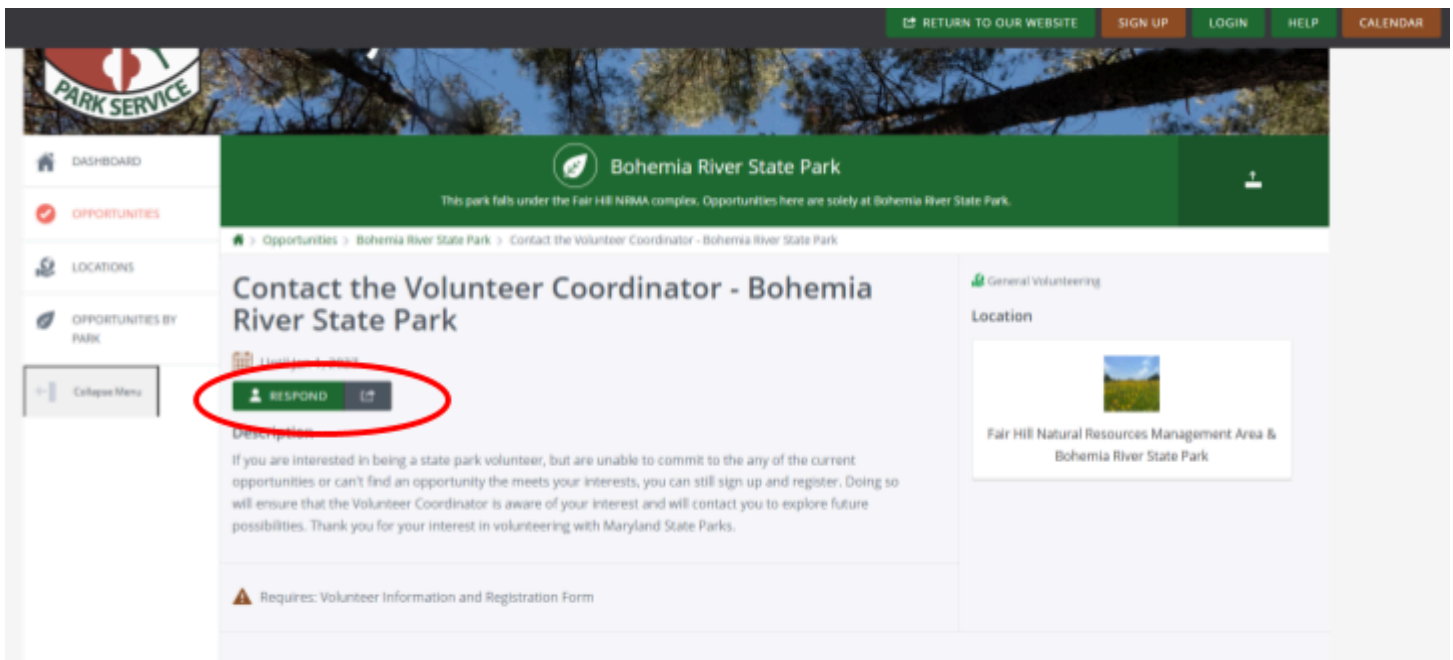
Step 3: Browse opportunities to find one you are interested in, by scrolling through opportunities or using one of the filter options.



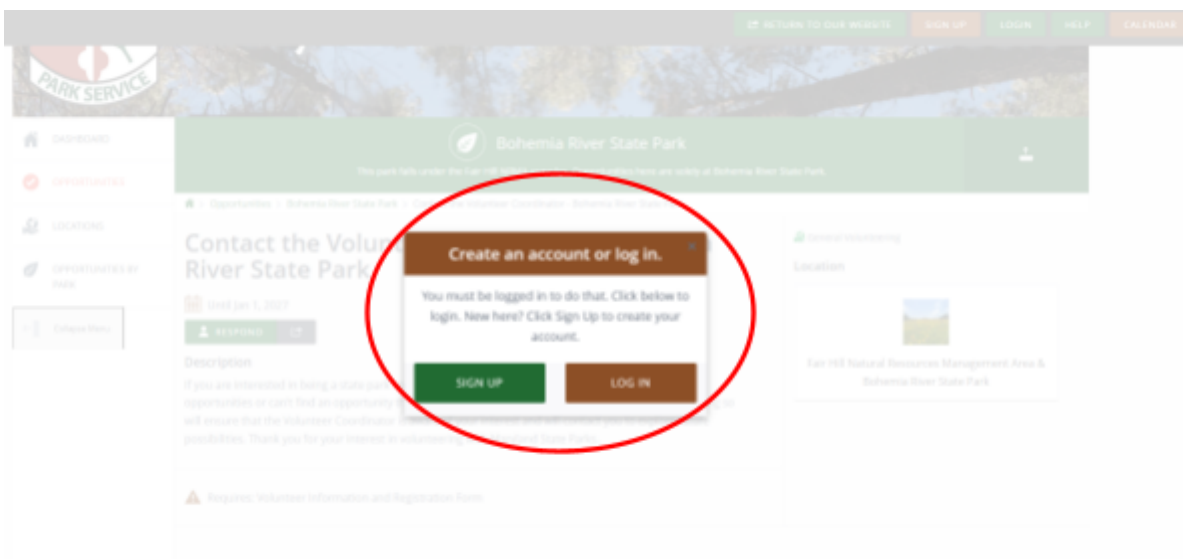
Step 4: Once you find one you are interested in click the green “View Details” button to learn more about the opportunity.



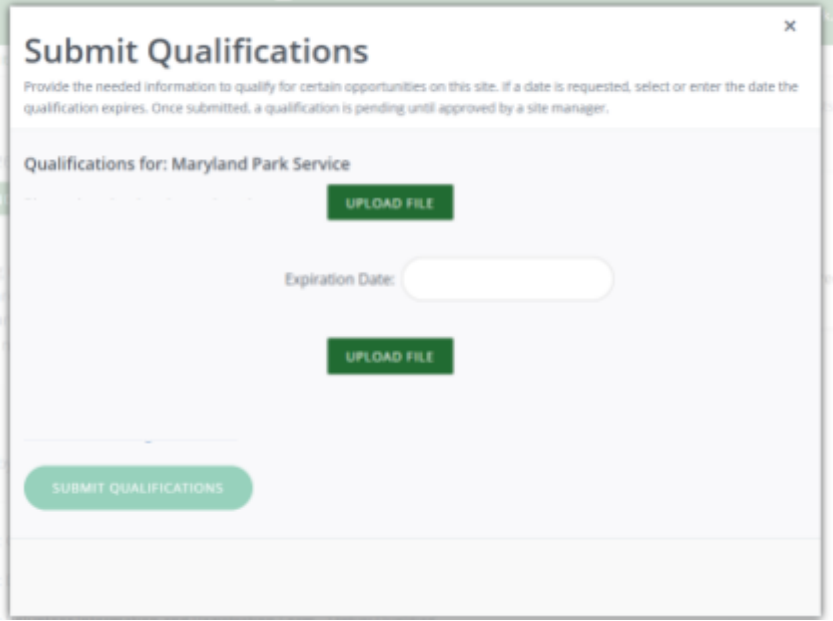
Step 5: Once you find a volunteer opportunity that you would like to participate in click the green “Respond” button.



Step 6: If you are not signed in to your account you will see this screen prompting you to sign up for an account or sign in to your account. If you are signed into your account skip to the next step.

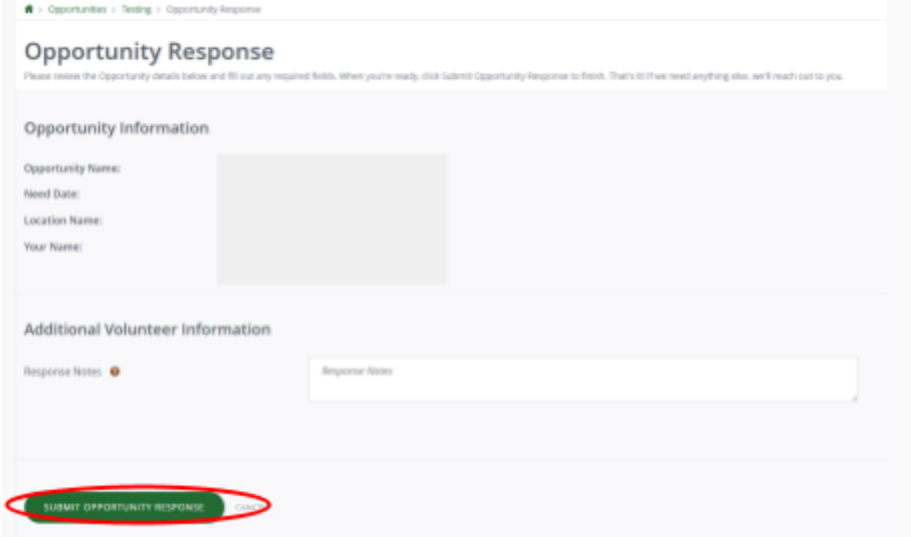


Step 7: If there are qualifications required for this opportunity you may see this pop-up and will need to follow the prompts to complete the qualification. If there are no qualifications, skip to the next step.



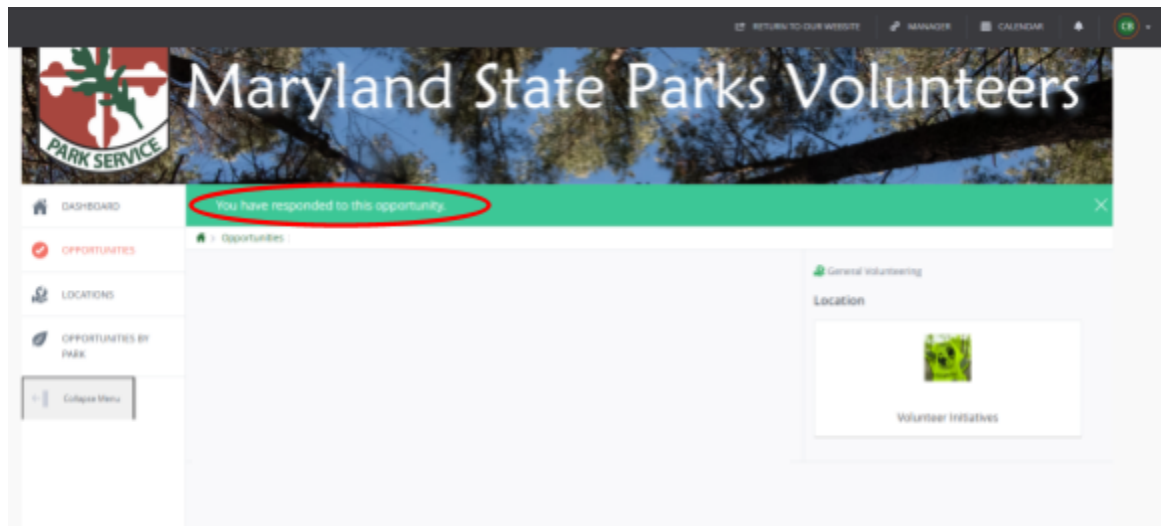
A pop-up window titled "Submit Qualifications" with a close button (X) in the top right corner. Below the title is a brief instruction: "Provide the needed information to qualify for certain opportunities on this site. If a date is requested, select or enter the date the qualification expires. Once submitted, a qualification is pending until approved by a site manager." The form is for "Qualifications for: Maryland Park Service". It features a section with a dashed line and an "UPLOAD FILE" button. Below this is an "Expiration Date:" label followed by a date input field and another "UPLOAD FILE" button. At the bottom of the form is a large green "SUBMIT QUALIFICATIONS" button.

Step 8: Once you are signed in and have any necessary qualifications completed you will see this screen with your information and the opportunity to include notes with your response. When you are ready click the green "Submit Opportunity Response" button.



A web page titled "Opportunity Response" with a breadcrumb trail: "Opportunities > Testing > Opportunity Response". Below the title is a note: "Please review the Opportunity details below and fill out any required fields. When you're ready, click Submit Opportunity Response to finish. That's it! If we need anything else, we'll reach out to you." The form is divided into two main sections. The first section, "Opportunity Information", contains labels for "Opportunity Name:", "Need Date:", "Location Name:", and "Your Name:", each followed by a large grey rectangular input field. The second section, "Additional Volunteer Information", contains a label "Response Notes" with a small orange icon, followed by a text input field. At the bottom of the page, there is a green button labeled "SUBMIT OPPORTUNITY RESPONSE" and a smaller, lighter green button labeled "CANCEL". The "SUBMIT OPPORTUNITY RESPONSE" button is circled in red.

Step 9: Congratulations! You have successfully responded to an opportunity and it will now show up in your volunteer profile. Depending on the type of opportunity you have responded to you may receive further communication from your host park before volunteering.



Thank you for volunteering (and logging your hours). We appreciate you, your time, and your dedication to our state lands!